

INDIVIDUAL DEVELOPMENT PLAN **ADVISOR EVALUATION OF STUDENT**

STUDENT NAME: **ADVISOR NAME:** YEAR OF PROGRAM:

Advisors: Complete this form annually for each of your students prior to your joint meeting about their nts or

conversation. Please also submit this form to your student's Duke Box by <u>October 15th</u> . Your students should also share their IDP with you before the meeting. You will complete an Action Plan together for the upcoming academic year, which is attached to the end of the student IDP forms.	
1.	List your expectations of the advisee and ways the advisee can improve over the coming year (scientific writing, time management, communication, etc.):
2.	Taking into account that all programs and projects progress at different rates, and considering your advisee's goals set in last year's IDP, do you feel this advisee's progress is satisfactory?
	a. Please elaborate:
3.	What actions do you think you could take to help the advisee meet the projected deadlines/expectations, etc.?
4.	List any conferences the advisee you would like attend and contacts the advisee should make in the upcoming year.



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5.	List any of your own known upcoming travel plans, teaching or other obligations (including lab and fieldwork) that your advisee needs to know about for planning purposes:
6.	List any professional development goals that your advisee has identified, or that you think your advisee should pursue, for the upcoming year.
7.	If there are other comments that you would like to make, or if you have suggestions for different questions for this form, please note them here: